

Internal Audit Progress Report

REPORT TO AUDIT AND STANDARDS COMMITTEE



DATE	24/03/2021
PORTFOLIO	Resources and Performance Management
REPORT AUTHOR	Salma Hussain
TEL NO	01282 425011 Ext 3152
EMAIL	salmahussain@burnley.gov.uk

PURPOSE

1. To inform members of the work undertaken by Internal Audit for the period 1st October to 31st December 2019.

RECOMMENDATION

2. The Committee considers the progress report and comments on its contents.

REASONS FOR RECOMMENDATION

3. Members can monitor the performance of the Internal Audit Section.

SUMMARY OF KEY POINTS

Audit Reports

4. From 1st October to 31st December 2020 there have been 3 audit reports produced. Details of the two of Burnley Council audits are given in **Appendix 1**.

Performance Statistics

5. The comparison between actual and planned audits can be seen in **Appendix 2**. A number of audits have started, and to date have been completed but due to timing will form part of later quarter statistics to be reported.
6. Performance indicators for Internal Audit are reported in the Finance balanced scorecard. The service currently reports the number of audit reports produced – 12 against an annual target of 22 and the percentage of high-priority actions from audit action plans implemented which was 100% and has a target of 100%.

Other Activity

7. The audit team have continued in supporting the Council's business continuity response to the Coronavirus pandemic: -

- supporting the Council's Business Transition Group,
- supporting the Lancashire Resilience Forum (LRF)
- representing the Council on different LRF groups
- supporting the Council's Covid Task Force and Localised Track and Trace.

8. Internal Audit has carried out follow up reviews on previously completed audits to review completed actions and provided advice and assistance to various services.
9. All the data for the National Fraud Initiative for national exercise has been submitted and matches have been received. These have been passed to different services for processing and we have been processing payroll and creditor matches.
10. Reviews have been undertaken of the write offs for Quarter 2 and a report issued.
11. The team has been involved with the Talent Management scheme.
12. The vacant Auditors position is still being recruited to. As the plan is based on this post being occupied delays to this position being filled will reduce the Audit Days available.
13. Heads of Service are being consulted on the Audit Plan for 2021/22.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

14. None

POLICY IMPLICATIONS

15. None

DETAILS OF CONSULTATION

16. None

BACKGROUND PAPERS

17. None

FURTHER INFORMATION

PLEASE CONTACT:

Salma Hussain (Internal Auditor) Ext 3152

ALSO:

Ian Evenett (Internal Audit Manager) Ext 7175